# Your home loan toolkit

A step-by-step guide





# How can this toolkit help you?

Buying a home is exciting and, let's face it, complicated. This booklet is a toolkit that can help you make better choices along your path to owning a home.

### After you finish this toolkit:

•	You'll know the most important steps you need to take to get the best mortgage for your situation	Section 1: Page 3
•	You'll better <b>understand your closing costs</b> and what it takes to buy a home	Section 2: Page 16
•	You'll see a few ways to <b>be a successful homeowner</b>	Section 3: Page 24

### How to use the toolkit:

- The location symbol orients you to where you are in the home buying process.
- The pencil tells you it is time to get out your pencil or pen to circle, check, or fill in numbers.
- The magnifying glass highlights tips to help you research further to find important information.
- The speech bubble shows you conversation starters for talking to others and gathering more facts.

#### About the CFPB

The Consumer Financial Protection Bureau is a federal agency that helps consumer finance markets work by making rules more effective, by consistently and fairly enforcing those rules, and by empowering consumers to take more control over their economic lives.

Have a question about a common consumer financial product or problem? You can find answers by visiting consumerfinance.gov/askcfpb. Have an issue with a mortgage, student loan, or other financial product or service? You can submit a complaint to the CFPB. We'll forward your complaint to the company and work to get you a response. Turn to the back cover for details on how to submit a complaint or call us at (855) 411-2372.

This booklet was created to comply with federal law pursuant to 1 12 CFR 1024.6, and 12 CFR 1026.19(g).	2 U.S.C. 2604,
2 YOUR HOME LOAN TOOLKIT	

# Choosing the best mortgage for you



You're starting to look for a mortgage or want to confirm you made a good decision.

To make the most of your mortgage, you need to decide what works for you and then shop around to find it. In this section, you'll find eight steps to get the job done right.

### 1. Define what affordable means to you

Only you can decide how much you are comfortable paying for your housing each month. In most cases, your lender can consider only if you are able to repay your mortgage, not whether you will be comfortable repaying your loan. Based on your whole financial picture, think about whether you want to take on the mortgage payment plus the other costs of homeownership such as appliances, repairs, and maintenance.

#### IN THIS SECTION

- 1. Define what affordable means to you
- 2. Understand your credit
- 3. Pick the mortgage type that works for you
- **4.** Choose the right down payment for you
- 5. Understand the tradeoff between points and interest rate
- **6.** Shop with several lenders
- **7.** Choose your mortgage
- 8. Avoid pitfalls and handle problems



Ask your spouse, a loved one, or friend about what affordable means to you:

"What's more important—a bigger home with a larger mortgage or more financial flexibility?"

"How much do we want to budget for all the monthly housing costs, including repairs, furniture, and new appliances?"

"What will a mortgage payment mean for other financial goals?"



Calculate the home payment you can take on by filling in the worksheets below:

Think about what an affordable home loan looks like for you. These worksheets can help. First, estimate your total monthly home payment. Second, look at the percentage of your income that will go toward your monthly home payment. Third, look at how much money you will have available to spend on the rest of your monthly expenses.

### Step 1. Estimate your total monthly home payment by adding up the items below

Your total monthly home payment is more than just your mortgage. There are more expenses that go along with owning your home. Start with estimates and adjust as you go.

MONTHLY ESTIMATE

	MONTHLY ESTIMATE
Principal and interest (P&I)	
Your principal and interest payment depends on your home loan amount, the interest rate, and the number of years it takes to repay the loan. Principal is the amount you pay each month to reduce the loan balance. Interest is the amount you pay each month to borrow money. Many principal and interest calculators are available online.	\$
Mortgage insurance	
Mortgage insurance is often required for loans with less than a 20% down payment.	+ \$
Property taxes	
The local assessor or auditor's office can help you estimate property taxes for your area. If you know the yearly amount, divide by 12 and write in the monthly amount.	+ \$
Homeowner's insurance	
You can call one or more insurance agents to get an estimate for homes in your area. Ask if flood insurance is required.	+\$
Homeowner's association or condominium fees, if they apply	
Condominiums and other planned communities often require homeowner's association (HOA) fees.	+\$
My estimated total monthly home payment	= \$

### Step 2. Estimate the percentage of your income spent on your monthly home payment

Calculate the percentage of your total monthly income that goes toward your total monthly home payment each month. A mortgage lending rule of thumb is that your total monthly home payment should be at or below 28% of your total monthly income before taxes. Lenders may approve you for more or for less depending on your overall financial picture.

\$	•	\$	× 100	=	%
My estimated total monthly home payment (from step 1)		My total monthly income before taxes			Percentage of my income going toward my monthly home payment

### Step 3. Estimate what is left after subtracting your monthly debts

To determine whether you are comfortable with your total monthly home payment, figure out how much of your income is left after you pay for your housing plus your other monthly debts.

	T
Total monthly income after taxes	\$
My estimated total monthly home payment (from step 1)	
Monthly car payment(s)	-\$
Monthly student loan payment(s)	-\$
Monthly credit card payment(s)	-\$
Other monthly payments, such as child support or alimony	-\$
Total monthly income minus all debt payments  This money must cover your utilities, groceries, child care, health insurance, repairs, and everything else. If this isn't enough, consider options such as buying a less expensive home or paying down debts.	= \$

### Step 4. Your choice

I am comfortable with a total monthly home payment of:



## 2. Understand your credit

Your credit, your credit scores, and how wisely you shop for a loan that best fits your needs have a significant impact on your mortgage interest rate and the fees you pay. To improve your credit and your chances of getting a better mortgage, get current on your payments and stay current. About 35% of your credit scores are based on whether or not you pay your bills on time. About 30% of your credit scores are based on how much debt you owe. That's why you may want to consider paying down some of your debts.

## Q RESEARCH STARTER

Check out interest rates and make sure you're getting the credit you've earned.

- ☐ Get your credit report at annualcreditreport.com and check it for errors.

  If you find mistakes, submit a request to each of the credit bureaus asking them to fix the mistake. For more information about correcting errors on your credit report, visit consumerfinance.gov/askcfpb.
- ☐ For more on home loans and credit, visit consumerfinance.gov/owning-a-home.

#### NOW

- If your credit score is below 700, you will likely pay more for your mortgage.
- Most credit scoring models are built so you can shop for a mortgage within a certain period-generally between 14 days and 45 days-with little or no impact on your score. If you shop outside of this period, any change triggered by shopping should be minor-a small price to pay for saving money on a mortgage loan.

#### IN THE FUTURE

- If you work on improving your credit and wait to buy a home, you will likely save money. Some people who improve their credit save \$50 or \$100 on a typical monthly mortgage payment.
- An average consumer who adopts healthy credit habits, such as paying bills on time and paying down credit cards, could see a credit score improvement in three months or more.

#### TIP

Be careful making any big purchases on credit before you close on your home. Even financing a new refrigerator could make it harder for you to get a mortgage.

#### TIP

Correcting errors on your credit report may raise your score in 30 days or less. It's a good idea to correct errors before you apply for a mortgage.



☐ I will go with the credit I have.

OR

☐ I will wait a few months or more and work to improve my credit.

## 3. Pick the mortgage type-fixed or adjustable-that works for you

With a fixed-rate mortgage, your principal and interest payment stays the same for as long as you have your loan.

- Consider a fixed-rate mortgage if you want a predictable payment.
- You may be able to refinance later if interest rates fall or your credit or financial situation improves.

With an adjustable-rate mortgage (ARM), your payment often starts out lower than with a fixed-rate loan, but your rate and payment could increase quickly. It is important to understand the trade-offs if you decide on an ARM.

- Your payment could increase a lot, often by hundreds of dollars a month.
- Make sure you are confident you know what your maximum payment could be and that you can afford it.

Planning to sell your home within a short period of time? That's one reason some people consider an ARM. But, you probably shouldn't count on being able to sell or refinance. Your financial situation could change. Home values may go down or interest rates may go up.

You can learn more about ARMs in the Consumer Handbook on Adjustable Rate Mortgages (files.consumerfinance.gov/f/201401\_cfpb\_booklet\_charm.pdf) or by visiting consumerfinance.gov/owning-a-home.

# YOUR CHOICE

☐ I prefer a fixed-rate mortgage. OR ☐ I prefer an adjustable-rate mortgage.

### Check for risky loan features

Some loans are safer and more predictable than others. It is a good idea to make sure you are comfortable with the risks you are taking on when you buy your home. You can find out if you have certain types of risky loan features from the Loan Terms section on the first page of your Loan Estimate.

A balloon payment is a large payment you must make, usually at the end of your loan repayment period. Depending on the terms of your loan, the balloon payment could be as large as the entire balance on your mortgage.

A prepayment penalty is an amount you have to pay if you refinance or pay off your loan early. A prepayment penalty may apply even if you sell your home.

#### **TIP**

Many borrowers with ARMs underestimate how much their interest rates can rise.

### 4. Choose the right down payment for you

A down payment is the amount you pay toward the home yourself. You put a percentage of the home's value down and borrow the rest through your mortgage loan.



YOUR DOWN PAYMENT	WHAT THAT MEANS FOR YOU
☐ I will put down 20% or more.	A 20% or higher down payment likely provides the best rates and most options. However, think twice if the down payment drains all your savings.
□ I will put down between 5% and 19%.	You probably have to pay higher interest rates or fees. Lenders most likely require private mortgage insurance (PMI). PMI is an insurance policy that lets you make a lower down payment by insuring the lender against loss if you fail to pay your mortgage.
	Keep in mind when you hear about "no PMI" offers that doesn't mean zero cost. No PMI offers often have higher interest rates and may also require you to take out a second mortgage. Be sure you understand the details.
☐ I will make no down payment or a small one of less than 5%.	Low down payment programs are typically more expensive because they may require mortgage insurance or a higher interest rate. Look closely at your total fees, interest rate, and monthly payment when comparing options.
	Ask about loan programs such as:
	<ul> <li>Conventional loans that may offer low down payment options.</li> </ul>
	<ul><li>FHA, which offers a 3.5% down payment program.</li></ul>
	<ul> <li>VA, which offers a zero down payment option for qualifying veterans.</li> </ul>
	<ul> <li>USDA, which offers a similar zero down payment program for eligible borrowers in rural areas.</li> </ul>

### The advantages of prepayment

Prepayment is when you make additional mortgage payments so you pay down your mortgage early. This reduces your overall cost of borrowing, and you may be able to cancel your private mortgage insurance early and stop paying the premium. Especially if your down payment is less than 20%, it may make sense to make additional payments to pay down your loan earlier.

#### TIP

Prepayment is your choice. You don't have to sign up for a program or pay a fee to set it up.

# **5.** Understand the trade-off between points and interest rate

Points are a percentage of a loan amount. For example, when a loan officer talks about one point on a \$100,000 loan, the loan officer is talking about one percent of the loan, which equals \$1,000. Lenders offer different interest rates on loans with different points. There are three main choices you can make about points. You can decide you don't want to pay or receive points at all. This is called a zero point loan. You can pay points at closing to receive a lower interest rate. Or you can choose to have points paid to you (also called lender credits) and use them to cover some of your closing costs.

The example below shows the trade-off between points as part of your closing costs and interest rates. In the example, you borrow \$180,000 and qualify for a 30-year fixed-rate loan at an interest rate of 5.0% with zero points. Rates currently available may be different than what is shown in this example.

#### COMPARE THREE SCENARIOS OF HOW POINTS AFFECT INTEREST RATE

RATE	4.875%	5.0%	5.125%
POINTS	+0.375	0	-0.375
YOUR SITUATION	You plan to keep your mortgage for a long time. You can afford to pay more cash at closing.	You are satisfied with the market rate without points in either direction.	You don't want to pay a lot of cash upfront and you can afford a larger mortgage payment.
YOU MAY CHOOSE	Pay points now and get a lower interest rate. This will save you money over the long run.	Zero points.	Pay a higher interest rate and get a lender credit toward some or all of your closing costs.
WHAT THAT MEANS	You might agree to pay \$675 more in closing costs, in exchange for a lower rate of 4.875%.  Now: You pay \$675  Over the life of the loan: Pay \$14 less each month	With no adjustments in either direction, it is easier to understand what you're paying and to compare prices.	You might agree to a higher rate of 5.125%, in exchange for \$675 toward your closing costs.  Now: You get \$675  Over the life of the loan: Pay \$14 more each month

### **6.** Shop with several lenders

You've figured out what affordable means for you. You've reviewed your credit and the kind of mortgage and down payment that best fits your situation. Now is the time to start shopping seriously for a loan. The work you do here could save you thousands of dollars over the life of your mortgage.

### GATHER FACTS AND COMPARE COSTS

### ☐ Make a list of several lenders you will start with

Mortgages are typically offered by community banks, credit unions, mortgage brokers, online lenders, and large banks. These lenders have loan officers you can talk to about your situation.

### Get the facts from the lenders on your list

Find out from the lenders what loan options they recommend for you, and the costs and benefits for each. For example, you might find a discount is offered for borrowers who have completed a home buyer education program.

### ☐ Get at least three offers—in writing—so that you can compare them

Review the decisions you made on pages 4 to 8 to determine the loan type, down payment, total monthly home payment and other features to shop for. Now ask at least three different lenders to give you a Loan Estimate, which is a standard form showing important facts about the loan. It should be sent to you within three days, and it shouldn't be expensive. Lenders can charge you only a small fee for getting your credit report—and some lenders provide the Loan Estimate without that fee.

#### ☐ Compare Total Loan Costs

Review your Loan Estimates and compare Total Loan Costs, which you can see under Section D at the bottom left of the second page of the Loan Estimate. Total Loan Costs include what your lender charges to make the loan, as well as costs for services such as appraisal and title. The third page of the Loan Estimate shows the Annual Percentage Rate (APR), which is a measure of your costs over the loan term expressed as a rate. Also shown on the third page is the Total Interest Percentage (TIP), which is the total amount of interest that you pay over the loan term as a percentage of your loan amount. You can use APR and TIP to compare loan offers.

### **RESEARCH STARTER**

Loan costs can vary widely from lender to lender, so this is one place where a little research may help you save a lot of money. Here's how:

- ☐ Ask real estate and title professionals about average costs in your area.
- ☐ Learn more about loan costs, and get help comparing options, at consumerfinance.gov/owning-a-home.

#### TIP

A loan officer is not necessarily shopping on your behalf or providing you with the best fit or lowest cost loan.

### TIP

It is illegal for a lender to pay a loan officer more to steer you into a higher cost loan.



Talking to different lenders helps you to know what options are available and to feel more in control. Here is one way to start the conversation:

"This mortgage is a big decision and I want to get it right. Another lender is offering me a different loan that may cost less. Let's talk about what the differences are and whether you may be able to offer me the best deal."

### TRACK YOUR LOAN OFFERS

Fill in the blanks for these important factors:

	LOAN OFFER 1	LOAN OFFER 2	LOAN OFFER 3
Lender name			
Loan amount	\$	\$	\$
Interest rate	%	%	%
	□ Fixed □ Adjustable	□ Fixed □ Adjustable	□ Fixed □ Adjustable
Monthly principal and interest	\$	\$	\$
Monthly mortgage insurance	\$	\$	\$
Total Loan Costs (See section D on the second page of your Loan Estimate.)	\$	\$	\$

My best loan offer is:

### 7. Choose your mortgage

You've done a lot of hard work to get this far! Now it is time to make your call.

CONFIRM YOUR DECISION Check the box if you agree with the statement:
I can repay this loan.
I am comfortable with my monthly payment.
I shopped enough to know this is a good deal for me.
There are no risky features such as a balloon payment or prepayment penalty I can't handle down the road.
I know whether my principal and interest payment will increase in the future.

Still need advice? The U.S. Department of Housing and Urban Development (HUD) sponsors housing counseling agencies throughout the country to provide free or low-cost advice. To find a HUD-approved housing counselor visit consumerfinance.gov/find-a-housing-counselor or call HUD's interactive voice system at (800) 569-4287.

### Intent to proceed

When you receive a Loan Estimate, the lender has not yet approved or denied your loan. Up to this point, they are showing you what they expect to offer if you decide to move forward with your application. You have not committed to this lender. In fact, you are not committed to any lender before you have signed final closing documents.

Once you have found your best mortgage, the next step is to tell the loan officer you want to proceed with that mortgage application. This is called expressing your intent to proceed. Lenders have to wait until you express your intent to proceed before they require you to pay an application fee, appraisal fee, or most other fees.

### Rate lock

Your Loan Estimate may show a rate that has been "locked" or a rate that is "floating," which means it can go up or down. Mortgage interest rates change daily, sometimes hourly. A rate lock sets your interest rate for a period of time. Rate locks are typically available for 30, 45, or 60 days, and sometimes longer.

The interest rate on your Loan Estimate is not a quarantee. If your rate is floating and it is later locked, your interest rate will be set at that later time. Also, if there are changes in your application-including your loan amount, credit score, or verified income-your rate and terms will probably change too. In those situations, the lender gives you a revised Loan Estimate.

There can be a downside to a rate lock. It may be expensive to extend if your transaction needs more time. And, a rate lock may lock you out of better market pricing if rates fall.



Rate lock policies vary by lender. Choosing to lock or float your rate can make an important difference in your monthly payment. To avoid surprises, ask:

"What does it mean if I lock my rate today?"

"What rate lock time frame does this Loan Estimate provide?"

"Is a shorter or longer rate lock available, and at what cost?"

"What if my closing is delayed and the rate lock expires?"

"If I lock my rate, are there any conditions under which my rate could still change?"

# 8. Avoid pitfalls

WHAT NOT TO DO	WHY?
Don't sign documents where important details are left blank or documents you don't understand.	You are agreeing to repay a substantial amount of money over an extended period of time. Make sure you know what you are getting into and protect yourself from fraud.
Don't assume you are on your own.	HUD-approved housing counselors can help you navigate the process and find programs available to help first-time homebuyers.
	You can find a HUD-approved housing counselor in your area at consumerfinance.gov/find-a-housing-counselor or call HUD's interactive voice system at (800) 569-4287.
Don't take on more mortgage than you want or can afford.	Make certain that you want the loan that you are requesting and that you are in a position to live up to your end of the bargain.
Don't count on refinancing, and don't take out a loan if you already know you will have to change it later.	If you are not comfortable with the loan offered to you, ask your lender if there is another option that works for you. Keep looking until you find the right loan for your situation.
Don't fudge numbers or documents.	You are responsible for an accurate and truthful application. Be upfront about your situation. Mortgage fraud is a serious offense.
Don't hide important financial information.	Hiding negative information may delay or derail your loan application.

# Handle problems

WHAT HAPPENED	WHAT TO DO ABOUT IT
I have experienced a problem with my loan application or how my loan officer is treating me.	Ask to talk to a supervisor. It may be a good idea to talk to the loan officer first, and if you are not satisfied, ask to speak with a supervisor.
I think I was unlawfully discriminated against when I applied for a loan or when I tried to buy a home.	The Fair Housing Act and Equal Credit Opportunity Act prohibit housing and credit discrimination. If you think you have been discriminated against during any part of the mortgage process, you can submit a complaint and describe what happened. To do so, you can call the Consumer Financial Protection Bureau at (855) 411-2372 or visit consumerfinance.gov/complaint. Submit a complaint to the U.S. Department of Housing and Urban Development (HUD) by calling (800) 669-9777, TTY (800) 927-9275. Or, file a complaint online at HUD.gov.  You can find more information about your rights and how to submit a complaint with the CFPB at consumerfinance.gov/fair-lending.
I have a complaint.	Submit a complaint to the Consumer Financial Protection Bureau if you have problems at any stage of the mortgage application or closing process, or later if you have problems making payments or become unable to pay. You can call (855) 411-2372 or visit consumerfinance.gov/complaint.
I think I may have been the victim of a predatory lender or a loan fraud.	Don't believe anyone who tells you they are your "only chance to get a loan," or that you must "act fast." Learn the warning signs of predatory lending and protect yourself. Find more information at portal.hud.gov/hudportal/HUD?src=/program_offices/housing/sfh/hcc/OHC_PREDLEND/OHC_LOANFRAUD.  You could learn more about your loan officer at nmlsconsumeraccess.org.

# Your closing



You've chosen a mortgage. Now it's time to select and work with your closing agent.

Once you've applied for a mortgage, you may feel like you're done. But mortgages are complicated and you still have choices to make.

#### IN THIS SECTION

- 1. Shop for mortgage closing services
- 2. Review your revised Loan Estimate
- 3. Understand and use your Closing Disclosure

### 1. Shop for mortgage closing services

Once you've decided to move forward with a lender based on the Loan Estimate, you are ready to shop for the closing agent who gathers all the legal documents, closes the loan, and handles the money involved in your purchase. After you apply for a loan, your lender gives you a list of companies that provide closing services. You may want to use one of the companies on the list. Or, you may be able to choose companies that are not on the list if your lender agrees to work with your choice. The seller cannot require you to buy a title insurance policy from a particular title company.

### Closing agent

In most of the country, a settlement agent does your closing. In other states, particularly several states in the West, the person is known as an escrow agent. And in some states, particularly in the Northeast and South, an attorney may be required.

### RESEARCH STARTER

When you compare closing agents, look at both cost and customer service.

Ask your real estate professional and your friends. These people may know companies they would recommend. Be sure to ask how that company handled problems and if they have a good reputation.

#### TIP

Settlement services may feel like a drop in the bucket compared to the cost of the home. But in some states borrowers who shop around may save hundreds of dollars.

Review the list of companies your lender gave you. Select a few companies on the list and ask for references from people who recently bought a home. Ask those people how the company handled problems that came up during the transaction.

#### Title insurance

When you purchase your home, you receive a document most often called a deed, which shows the seller transferred their legal ownership, or "title," to the home to you. Title insurance can provide protection if someone later sues and says they have a claim against the home. Common claims come from a previous owner's failure to pay taxes or from contractors who say they were not paid for work done on the home before you purchased it.

Most lenders require a Lender's Title Insurance policy, which protects the amount they lent. You may want to buy an Owner's Title Insurance policy, which protects your financial investment in the home. The Loan Estimate you receive lists the Owner's Title Insurance policy as optional if your lender does not require the policy as a condition of the loan.

Depending on the state where you are buying your home, your title insurance company may give you an itemized list of fees at closing. This itemized list may be required under state law and may be different from what you see on your Loan Estimate or Closing Disclosure. That does not mean you are being charged more. If you add up all the title-related costs your title insurance company gives you, it should match the totals of all the title-related costs you see on your Loan Estimate or Closing Disclosure. When comparing costs for title insurance, make sure to compare the bottom line total.

### Home inspector and home appraiser

When you are considering buying a home, it is smart to check it out carefully to see if it is in good condition. The person who does this for you is called a home inspector. The inspector works for you and should tell you whether the home you want to buy is in good condition and whether you are buying a "money pit" of expensive repairs. Get your inspection before you are finally committed to buy the home.

A home inspector is different from a home appraiser. The appraiser is an independent professional whose job is to give the lender an estimate of the home's market value. You are entitled to a copy of the appraisal prior to your closing. This allows you to see how the price you agreed to pay compares to similar and recent property sales in your area.

### 2. Review your revised Loan Estimate

When important information changes, your lender is required to give you a new Loan Estimate that shows your new loan offer.

It is illegal for a lender to quote you low fees and costs for its services on your Loan Estimate and then surprise you with much higher costs in a revised Loan Estimate or Closing Disclosure. However, a lender may change the fees it quotes you for its services if the facts on your application were wrong or changed, you asked for a change, your lender found you did not qualify for the original loan offer, or your Loan Estimate expired.

Here are common reasons why your Loan Estimate might change:

- You decided to change loan programs or the amount of your down payment.
- The appraisal on the home you want to buy came in higher or lower than expected.
- You took out a new loan or missed a payment and that has changed your credit.
- Your lender could not document your overtime, bonus, or other income.

## THE TALK

If your Loan Estimate is revised you should look it over to see what changed. Ask your lender:

"Can you explain why I received a new Loan Estimate?"

"How is my loan transaction different from what I was originally expecting?"

"How does this change my loan amount, interest rate, monthly payment, cash to close, and other loan features?"

### 3. Understand and use your Closing Disclosure

You've chosen a home you want to buy and your offer has been accepted. You've also applied for and been approved for a mortgage. Now you are ready to take legal possession of the home and promise to repay your loan.

At least three days before your closing, you should get your official Closing Disclosure, which is a five-page document that gives you more details about your loan, its key terms, and how much you are paying in fees and other costs to get your mortgage and buy your home.

Many of the costs you pay at closing are set by the decisions you made when you were shopping for a mortgage. Charges shown under "services you can shop for" may increase at closing, but generally by no more than 10% of the costs listed on your final Loan Estimate.

The Closing Disclosure breaks down your closing costs into two big categories:

#### YOUR LOAN COSTS

- The lender's Origination Costs to make or "originate" the loan, along with application fees and fees to underwrite your loan. **Underwriting** is the lender's term for making sure your credit and financial information is accurate and you meet the lender's requirements for a loan.
- Discount points—that is, additional money you pay up front to reduce your interest rate.
- Services you shopped for, such as your closing or settlement agent and related title costs.
- Services your lender requires for your loan. These include appraisals and credit reports.

#### **OTHER COSTS**

- Property taxes.
- Homeowner's insurance premiums. You can shop around for homeowner's insurance from your current insurance company, or many others, until you find the combination of premium, coverage, and customer service that fits your situation. Your lender will ask you for proof you have an insurance policy on your new home.
- Any portion of your total mortgage payment you must make before your first full payment is due.
- Flood insurance, if required.

## Q RESEARCH STARTER

Get tips, a step-by-step checklist, and help with the rest of the documents you'll see at closing at consumerfinance.gov/owning-a-home.

### What is your Closing Disclosure?

The five-page Closing Disclosure sums up the terms of your loan and what you pay at closing. You can easily compare the numbers to the Loan Estimate you received earlier. There should not be any significant changes other than those you have already agreed to.

Take out your own Closing Disclosure, or review the example here. Double-check that you clearly understand what you'll be expected to pay-over the life of your loan and at closing.

#### ON PAGE 1 OF 5

#### Loan terms

Review your monthly payment. Part of it goes to repay what you borrowed (and may build equity in your new home), and part of it goes to pay interest (which doesn't build equity). Equity is the current market value of your home minus the amount you still owe on your mortgage.

#### **Costs at Closing**

Be prepared to bring the full "Cash to Close" amount with you to your closing. This amount includes your down payment and closing costs. The closing costs are itemized on the following pages.

#### **Closing Disclosure**

This form is a statement of final loan terms and closing costs. Compare this document with your Loan Estimate.

Closing Information		Transaction Information		
Date Issued	Pate Issued 4/15/2013		Michael Jones and Mary Stone	
Closing Date	4/15/2013		123 Anywhere Street	
Disbursement Date	4/15/2013		Anytown, ST 12345	
Settlement Agent	Epsilon Title Co.	Seller	Steve Cole and Amy Doe	
F:1- #	12 2456		221 Compuebara Driva	

123 Anywhere Street Anytown, ST 12345 Steve Cole and Amy Doe 321 Somewhere Drive Anytown, ST 12345 456 Somewhere Ave Anytown, ST 12345 Ficus Bank

Loan Information Loan Term 30 years Purchase

■ Conventional □ FHA Loan ID# 123456789

Loan Terms		Can this amount increase after closing?
Loan Amount	\$162,000	NO
Interest Rate	3.875%	NO
Monthly Principal & Interest See Projected Payments below for your Estimated Total Monthly Payment	\$761.78	NO
		Does the loan have these features?
Prepayment Penalty		YES • As high as \$3,240 if you pay off the loan during the first 2 years
Balloon Payment		NO

Projected Payments	ì				
Payment Calculation		Years 1-7	Years 8-30		
Principal & Interest		\$761.78		\$761.78	
Mortgage Insurance	+	82.35	+	_	
Estimated Escrow Amount can increase over time	+	206.13	+	206.13	
Estimated Total Monthly Payment	\$1,050.26		\$967.91		
Estimated Taxes, Insurance & Assessments Amount can increase over time See page 4 for details	\$356.13 a month	This estimate includ  IN Property Taxes  IN Homeowner's Insu  IN Other: Homeowner'  See Escrow Account on p costs separately.	rance 's Association Dues	In escrow? YES YES NO nust pay for other property	
Costs at Closing	1				
Clarina Carte	\$9.712.10	Includes \$4.604.05 in Lean (	Cocto I ČE 010 0E in	Othor Costs CO	

Costs at Closing		
Closing Costs	\$9,712.10	Includes \$4,694.05 in Loan Costs + \$5,018.05 in Other Costs - \$0 in Lender Credits. See page 2 for details.
Cash to Close	\$14,147.26	Includes Closing Costs. See Calculating Cash to Close on page 3 for details.

Closing Disclosure, page 1. The most important facts about your loan are on the first page.

#### ON PAGE 2 OF 5

CLOSING DISCLOSURE

#### **Total Loan Costs**

Origination charges are fees your lender charges to make your loan. Some closing costs are fees paid to the providers selected by your lender. Some are fees you pay to providers you chose on your own.

#### **Prepaids**

Homeowner's insurance is often paid in advance for the first full year. Also, some taxes and other fees need to be paid in advance.

PAGE 1 OF 5 • LOAN ID # 123456789

	_	Borrow	er-Pa	id	Seller-P	aid	Paid by
Loan Costs		At Closing	Befor	re Closing	At Closing B	efore Closing	Others
A. Origination Charges		\$1,80	2.00				
0.25 % of Loan Amount (Point	s)	\$405.00					
D2 Application Fee D3 Underwriting Fee		\$300.00 \$1,097.00					
04 Onderwitting ree		\$1,097.00					
05							
06							
)7 18							
B. Services Borrower Did Not Sh	op For	\$23	5.55				
1 Appraisal Fee	to John Smith Appraisers Inc.						\$405.00
2 Credit Report Fee	to Information Inc.			\$29.80			
3 Flood Determination Fee	to Info Co.	\$20.00					
14 Flood Monitoring Fee 15 Tax Monitoring Fee	to Info Co. to Info Co.	\$31.75 \$75.00					
6 Tax Status Research Fee	to Info Co.	\$80.00					
07							
08 09							
10							
C. Services Borrower Did Shop F	or	\$2,65	5.50				
1 Pest Inspection Fee	to Pests Co.	\$120.50					
2 Survey Fee	to Surveys Co.	\$85.00					
3 Title – Insurance Binder 34 Title – Lender's Title Insurance	to Epsilon Title Co. to Epsilon Title Co.	\$650.00 \$500.00					
5 Title – Settlement Agent Fee	to Epsilon Title Co.	\$500.00					
6 Title – Title Search	to Epsilon Title Co.	\$800.00					
07							
08	9.10	***					_
D. TOTAL LOAN COSTS (Borrowe Loan Costs Subtotals (A + B + C)	r-Paid)	\$4,66 \$4,664.25	4.05	\$29.80			
E. Taxes and Other Government I	Deed: \$40.00 Mortgage: \$45.00	\$85.00					
02 Transfer Tax F. Prepaids	to Any State	\$2,12			\$950.00		
1 Homeowner's Insurance Premiu	ım (12 mo.) to Insurance Co.	\$1,209.96	.0.60				
02 Mortgage Insurance Premium (	mo.)						
3 Prepaid Interest (\$17.44 per d		\$279.04					
04 Property Taxes ( 6 mo.) to Any	County USA	\$631.80					
G. Initial Escrow Payment at Clos	ing	\$41	2.25				
1 Homeowner's Insurance \$100.8		\$201.66					
2 Mortgage Insurance	per month for mo.						
3 Property Taxes \$105.30	per month for 2 mo.	\$210.60					
05							
06							
)7		- 0.01					
08 Aggregate Adjustment  H. Other		- 0.01 \$2,40	00 00				
01 HOA Capital Contribution	to HOA Acre Inc.	\$500.00	.0.00		T		
02 HOA Processing Fee	to HOA Acre Inc.	\$150.00					
03 Home Inspection Fee	to Engineers Inc.	\$750.00				\$750.00	
04 Home Warranty Fee	to XYZ Warranty Inc.	-			\$450.00		
05 Real Estate Commission 06 Real Estate Commission	to Alpha Real Estate Broker to Omega Real Estate Broker	1			\$5,700.00 \$5,700.00		
07 Title – Owner's Title Insurance (c		\$1,000.00			\$5,, 50.00		
08							
I. TOTAL OTHER COSTS (Borrow		\$5,01	8.05				
Other Costs Subtotals (E + F + G +	H)	\$5,018.05					
J. TOTAL CLOSING COSTS (Borro Closing Costs Subtotals (D + I)	wer-Paid)	\$9,682.30	2.10	\$29.80	\$12,800.00	\$750.00	\$405.00

#### **Escrow**

An escrow or impound account is a special account where monthly insurance and tax payments are held until they are paid out each year. You get a statement showing how much money your lender or mortgage servicer plans to require for your escrow or impound account.

You also get an annual analysis showing what happened to the money in your account. Your lender must follow federal rules to make sure they do not end up with a large surplus or shortage in your escrow or impound account.

Details of your closing costs appear on page 2 of the Closing Disclosure.



### USE YOUR CLOSING DISCLOSURE TO CONFIRM THE DETAILS OF YOUR LOAN

Circle one. If you answer no, turn to the page indicated for more information:

The interest rate is what I was expecting based on my Loan Estimate.	YES / NO (see page 10)
I know whether I have a prepayment penalty or balloon payment.	YES / NO (see page 7)
I know whether or not my payment changes in future years.	YES / NO (see page 7)
I see whether I am paying points or receiving points at closing.	YES / NO (see page 9)
I know whether I have an escrow account.	YES / NO (see above)

#### ON PAGE 3 OF 5

#### Calculating Cash to Close

Closing costs are only a part of the total cash you need to bring to closing.

#### **Summaries of Transactions**

The section at the bottom of the page sums up how the money flows among you, the lender, and the seller.

#### ON PAGE 4 OF 5

#### **Loan Disclosures**

Page 4 breaks down what is and is not included in your escrow or impound account. Make sure you understand what is paid from your escrow account and what you are responsible for paying yourself.

> Top image: A summary of important financial information appears on page 3 of the Closing Disclosure.

Bottom image: More details of your loan appear on page 4 of your Closing Disclosure.

Calculating Cash to Close	Use this table to see what has changed from your Loan Estimate.				
	Loan Estimate	Final	Did t	his change?	
otal Closing Costs (J)	\$8,054.00	\$9,712.10	YES	See Total Loan Costs (D) and Total Other Costs (I)	
osing Costs Paid Before Closing	\$0	- \$29.80	YES	You paid these Closing Costs before closing	
osing Costs Financed aid from your Loan Amount)	\$0	\$0	NO		
wn Payment/Funds from Borrower	\$18,000.00	\$18,000.00	NO		
posit	- \$10,000.00	- \$10,000.00	NO		
nds for Borrower	\$0	\$0	NO		
ller Credits	\$0	- \$2,500.00	YES	See Seller Credits in <b>Section L</b>	
ljustments and Other Credits	\$0	- \$1,035.04	YES	See details in Sections K and L	
sh to Close	\$16,054.00	\$14,147.26			

BOF	ROWER'S TRANSACTION		SELLER'S TRANSACTION				
K. D	ue from Borrower at Closing	\$189,762.30	M. Due to Seller at Closing	\$180,080.00			
01	Sale Price of Property	\$180,000.00	01 Sale Price of Property	\$180,000.00			
02	Sale Price of Any Personal Property Included in Sale		02 Sale Price of Any Personal Property Included in Sale				
03	Closing Costs Paid at Closing (J)	\$9,682.30	03				
04			04				
Adj	ustments		05				
05			06				
06			07				
07			08				
Adjı	ustments for Items Paid by Seller in Advance		Adjustments for Items Paid by Seller in Advance				
08	City/Town Taxes to		09 City/Town Taxes to				
09	County Taxes to		10 County Taxes to				
10	Assessments to		11 Assessments to				
11	HOA Dues 4/15/13 to 4/30/13	\$80.00	12 HOA Dues 4/15/13 to 4/30/13	\$80.00			
12			13				
13			14				
14			15				
15			16				
L. Pa	aid Already by or on Behalf of Borrower at Closing	\$175,615.04	N. Due from Seller at Closing	\$115,665.04			
01 I	Deposit	\$10,000.00	01 Excess Deposit				
02	Loan Amount	\$162,000.00	02 Closing Costs Paid at Closing (J)	\$12,800.00			
03 I	Existing Loan(s) Assumed or Taken Subject to		03 Existing Loan(s) Assumed or Taken Subject to				
04			04 Payoff of First Mortgage Loan	\$100,000.00			
05	Seller Credit	\$2,500,00	05 Payoff of Second Mortgage Loan				

#### Additional Information About This Loan

#### Loan Disclosures

f you sell or transfer this property to another person, your lender will allow, under certain conditions, this person to assume this loan on the original terms.

🗷 will not allow assumption of this loan on the original terms

Your loan

has a demand feature, which permits your lender to require early repayment of the loan. You should review your note for details. X does not have a demand feature.

If your payment is more than 15 days late, your lender will charge a late fee of 5% of the monthly principal and interest payment.

### **Negative Amortization** (Increase in Loan Amount) Under your loan terms, you

are scheduled to make monthly payments that do not pay all of are scheduled to hake months, gayments dute to hot pay an on the interest due that month. As a result, your loan amount will increase (negatively amortize), and your loan amount will likely become larger than your original loan amount. Increases in your loan amount lower the equity you have in this property.

may have monthly payments that do not pay all of the interest due that month. If you do, your loan amount will increase (negatively amortize), and, as a result, your loan amount may become larger than your original loan amount. Increases in your loan amount lower the equity you have in this property.

🗷 do not have a negative amortization feature

#### Partial Payments

Your lender

 $\boxed{\mathbf{X}}$  may accept payments that are less than the full amount due (partial payments) and apply them to your loan

may hold them in a separate account until you pay the rest of the payment, and then apply the full payment to your loan.

does not accept any partial payments. If this loan is sold, your new lender may have a different policy.

#### Security Interest

You are granting a security interest in 456 Somewhere Ave., Anytown, ST 12345

You may lose this property if you do not make your payments or satisfy other obligations for this loan.

#### **Escrow Account** For now, your loan

Will have an escrow account (also called an "impound" or "trust" account) to pay the property costs listed below. Without an escrow account, you would pay them directly, possibly in one or two large payments a year. Your lender may be liable for penalties and interest for failing to make a payment.

Escrow					
Escrowed \$2,473.56 Property Costs over Year 1		Estimated total amount over year 1 for your escrowed property costs: Homeowner's Insurance Property Taxes			
Non-Escrowed Property Costs over Year 1	\$1,800.00	Estimated total amount over year 1 for your non-escrowed property costs:  Homeowner's Association Dues  You may have other property costs.			
Initial Escrow Payment	\$412.25	A cushion for the escrow account you pay at closing. See Section G on page 2.			
Monthly Escrow Payment	\$206.13	The amount included in your total monthly payment.			

☐ will not have an escrow account because ☐you declined it ☐ your lender does not offer one. You must directly pay your property costs, such as taxes and homeowner's insurance. Contact your lender to ask if your loan can have an escrow account.

No Escrow	
Estimated Property Costs over Year 1	Estimated total amount over year 1. You must pay these costs directly, possibly in one or two large payments a year.
Escrow Waiver Fee	

ment may change. You may be able to cancel your escrow account, ment may change. You may be able to cancel your escrow account, but if you do, you must pay your property cost directly. If you fail to pay your property cost directly. If you fail to pay your property case, your state or local government may (1) impose fines and penalties or (2) place a tax lien on this property. If you fail to pay any of your property costs, your lender may (1) add the amounts to your loan balance, (2) add an escrow account to your loan, or (3) require you to pay for property insurance that the lender buys on your behalf, which likely would cost more and provide fewer benefits than what you could buy on your own.

#### Total of Payments. Total you will have paid after you make all payments of principal, interest, mortgage insurance, and loan costs, as scheduled \$285,803.36 Finance Charge. The dollar amount the loan will \$118.830.27 **Amount Financed.** The loan amount available after paying your upfront finance charge. \$162,000.00 **Annual Percentage Rate (APR).** Your costs over the loan term expressed as a rate. This is not your 4.174% **Total Interest Percentage (TIP).** The total amount of interest that you will pay over the loan term as a percentage of your loan amount. 69.46%



Questions? If you have questions about the loan terms or costs on this form, use the contact information below. To get more information or make a complaint, contact the Consumer Financial Protection Bureau at

www.consumerfinance.gov/mortgage-closing

#### Other Disclosures

If the property was appraised for your loan, your lender is required to give you a copy at no additional cost at least 3 days before closing. If you have not yet received it, please contact your lender at the information listed below.

See your note and security instrument for information about

- what happens if you fail to make your payments,
   what is a default on the loan.
- situations in which your lender can require early repayment of the loan, and

  the rules for making payments before they are due.

#### Liability after Foreclosure

If your lender foreclosure does not this property and the foreclosure does not cover the amount of unpaid balance on this loan,

State law may protect you from liability for the unpaid balance. If you

refinance or take on any additional debt on this property, you may lose this protection and have to pay any debt remaining even after foreclosure. You may want to consult a lawyer for more information. state law does not protect you from liability for the unpaid balance.

Refinancing this loan will depend on your future financial situation the property value, and market conditions. You may not be able to refinance this loan.

If you borrow more than this property is worth, the interest on the loan amount above this property's fair market value is not deductibl from your federal income taxes. You should consult a tax advisor for

	Mortgage Broker	Real Estate Broker (B)	Real Estate Broker (S)	Settlement Agent
Ficus Bank		Omega Real Estate Broker Inc.	Alpha Real Estate Broker Co.	Epsilon Title Co.
4321 Random Blvd. Somecity, ST 12340		789 Local Lane Sometown, ST 12345	987 Suburb Ct. Someplace, ST 12340	123 Commerce Pl. Somecity, ST 12344
		Z765416	Z61456	Z61616
Joe Smith		Samuel Green	Joseph Cain	Sarah Arnold
12345				
		P16415	P51461	PT1234
joesmith@ ficusbank.com		sam@omegare.biz	joe@alphare.biz	sarah@ epsilontitle.com
123-456-7890	İ	123-555-1717	321-555-7171	987-555-4321
j	i321 Random Blvd. iomecity, ST 12340  oe Smith 22345  oesmith@ icusbank.com	i321 Random Blvd. iomecity, ST 12340  oe Smith 2345  oesmith@ icusbank.com	Broker Inc.	Broker Inc.   Broker Co.

Loan calculations, disclosures, and contact information for your files are on page 5 of the Closing Disclosure.

#### ON PAGE 5 OF 5

#### Finance Charge

In addition to paying back the amount you are borrowing, you pay a lot of interest over the life of the loan. This is why it is worthwhile to shop carefully for the best loan for your situation.

#### Annual Percentage Rate (APR)

Your APR is your total cost of credit stated as a rate. Your APR is generally higher than your interest rate, because the APR takes into consideration all the costs of your loan, over the full term of the loan.

If anything on the Closing Disclosure is not clear to you, ask your lender or settlement agent, "What does this mean?"

#### NOW

CLOSING DISCLOSURE

- Now you've spent time understanding what you need to do and what you need to pay, as a new homeowner.
- Now is the time to step back and feel sure you want to proceed with the loan.

#### IN THE FUTURE

PAGE 5 OF 5 • LOAN ID # 123456789

- If you are not comfortable with your mortgage and your responsibility to make payments, you might not be able to keep your home.
- If you've made a careful decision about what you can afford and the mortgage you wanted, you will be able to balance owning your home and meeting your other financial goals.

# Owning your home



Now you've closed on your mortgage and the home is yours.

Owning a home is exciting. And your home is also a large investment. Here's how to protect that investment.

## 1. Act fast if you get behind on your payments

#### IN THIS SECTION

- 1. Act fast if you get behind on your payments
- 2. Keep up with ongoing costs
- 3. Determine if you need flood insurance
- 4. Understand Home Equity Lines of Credit (HELOCs) and refinancing

If you fall behind on your mortgage, the company that accepts payments on your mortgage contacts you. This company is your mortgage servicer. Your servicer is required to let you know what options are available to avoid foreclosure. Talk to your mortgage servicer if you get into trouble, and call a housing counselor (see page 12 for contact information). HUD-approved counselors are professionals who can help you, often at little or no charge to you.

Homeowners struggling to pay a mortgage should beware of scammers promising to lower mortgage payments. Only your mortgage servicer can evaluate you for a loan modification. If you suspect a scam you can call (855) 411-2372 or visit consumerfinance.gov/complaint.

### 2. Keep up with ongoing costs

Your mortgage payment is just one part of what it costs to live in your new home. Your escrow account holds your monthly taxes and homeowner's insurance payments-but if you have no escrow account, you need to keep up with these on your own. Your home needs maintenance and repairs, so budget and save for these too.

### 3. Determine if you need flood insurance

Flooding causes more than \$8 billion in damages in the United States in an average year. You can protect your home and its contents from flood damage. Depending on your property location, your home is considered either at high-risk or at moderate-to-low risk for a flood. Your insurance premium varies accordingly. You can find out more about flood insurance at FloodSmart.gov. Private flood insurance could also be available.

Although you may not be required to maintain flood insurance on all structures, you may still wish to do so, and your mortgage lender may still require you to do so to protect the collateral securing the mortgage. If you choose to not maintain flood insurance on a structure, and it floods, you are responsible for all flood losses relating to that structure.

## 4. Understand Home Equity Lines of Credit (HELOCs) and refinancing

Homeowners sometimes decide they want to borrow against the value of their home to help remodel or pay for other large expenses. One way to do this is with a Home Equity Line of Credit (HELOC). You can learn more about HELOCs at files.consumerfinance.gov/f/201401\_cfpb\_booklet\_heloc.pdf.

Financial counselors caution homeowners against using a HELOC to wipe out credit card debt. If you use a HELOC as a quick fix to a serious spending problem, you could end up back in debt and lose your home.

If you decide to take out a HELOC or refinance your mortgage, the Truth in Lending Act (TILA) gives you the right to rescind, meaning you can change your mind and cancel the loan. But you can only rescind a refinance or HELOC within three days of receiving a proper notice of the right to rescind from your lender. You cannot rescind if you are using your HELOC to buy a home.

In the case of a refinance, consider how long it will take for the monthly savings to pay for the cost of the refinance. Review the closing costs you paid for your original loan to purchase the home. Refinancing costs can be about the same amount. A common rule of thumb is to proceed only if the new interest rate saves you that amount over about two years (in other words, if you break even in about two years).

## **\*** Congratulations!

You have accomplished a lot. It is not easy-you should feel proud of the work you've done.

### Online tools

CFPB website consumerfinance.gov

Answers to common questions consumerfinance.gov/askcfpb

Tools and resources for home buyers consumerfinance.gov/owning-a-home

Talk to a housing counselor consumerfinance.gov/find-a-housing-counselor

### **General inquiries**

Consumer Financial Protection Bureau 1700 G Street NW Washington DC 20552

### ! Submit a complaint

#### Online

consumerfinance.gov/complaint

### By phone

855-411-CFPB (2372); TTY/TDD 855-729-CFPB (2372); 8 a.m. to 8 p.m. Eastern Time, Monday-Friday

#### By fax

855-237-2392

#### By mail

Consumer Financial Protection Bureau P.O. Box 4503 Iowa City, Iowa 52244

### Share your thoughts

Facebook.com/cfpb



# Instructions for Completing the Uniform Residential Loan Application

Fannie Mae 1003 / Freddie Mac 65

Completed Applications should be returned to:

Century Savings and Loan Association 233 East Main Street PO Box 91 Trinidad, CO 81082

#### INTRODUCTION AND SECTION I: TYPE OF MORTGAGE AND TERMS OF LOAN

• Please leave these sections blank until you have consulted with a loan officer.

#### SECTION II: PROPERTY INFORMATION AND PURPOSE OF LOAN

- **Subject Property**: Enter property address, city, state, zip code, the number of units and the year the structure was built.
- **Legal Description of Subject Property**: Enter as much detail as possible from a deed, title insurance policy, or land survey. Be sure to include the county.
- **Purpose of Loan**: Check the box that best describes the reason for applying for a loan.
- **Property Will Be**: Check the appropriate box that defines how you intend to use the property.
- Construction or Construction permanent loan: Complete this line if you are applying for a loan for construction purposes. Include the year lot was acquired, the original cost, the present value and the value of any improvements made to the property.
- **Refinance:** Complete this line if you are applying for a loan to refinance a property you already own or have an existing loan on. Provide the original cost, amount of existing liens, your reason for requesting this loan, and the nature and cost of any improvements to the property.
- Title Will Be Held in What Name(s): Indicate how your name(s)
- should appear on legal documents.
- Estate Will be Held in: Check the option that applies.
- Source of Down Payment, Settlement Charges: Enter the source of funds to pay the down payment and closing costs. Disclose any borrowed money you may be using to cover these costs.

#### SECTION III: BORROWER INFORMATION

Complete in detail for borrower and co-borrower, if applicable.

#### SECTION IV: EMPLOYMENT INFORMATION

• Name and Address of Employer: Enter the name and complete address of employer, including the address where verification of income may be obtained. Check the box if self-employed.

#### SECTION V: MONTHLY INCOME AND COMBINED HOUSING EXPENSE INFORMATION

- **Income:** Using your most current pay stub, enter your base income. Enter overtime, bonuses and commissions only if they are earned on a consistent basis.
- **Self-Employed:** If you are self-employed, you will need to include the last two years' tax returns and a current Profit and Loss Statement.
- Net Rental Income: Enter your monthly net rental income form Section VI.
- Other: Enter any other income described in "Describe Other Income" section.
- Monthly Housing Expense: Complete only the "Present" column, based on your current residence.

#### SECTION VI: ASSETS AND LIABILITIES

- Cash Deposit: Refers to money you have on deposit as earnest money towards the purchase. Name the person or holding company and the amount of the deposit.
- Checking and Savings Accounts: List account numbers, addresses and account balances.
- Stocks and Bonds: Enter the name and address of company from whom verification may be acquired.
- **Real Estate Owned:** Enter the total from "Schedule of Real Estate Owned".
- Liabilities and Pledged Assets: Complete in detail including account numbers, names and addresses, current balances and monthly payments. List monthly amount due for alimony, child support and job related expenses.
- Schedule of Real Estate Owned: Complete information for all property you currently own.

#### SECTION VII: DETAILS OF TRANSACTION

• Leave this section blank. It will be filled in by the loan interviewer.

#### **SECTION VIII: DECLARATIONS**

• Answer each question with a "yes" or "no". If you answer "yes" to any question a. through i., include a detailed explanation on the continuation sheet or separate piece of paper.

### SECTION IX: ACKNOWLEDGEMENT AND AGREEMENT

• Signature and Date: After reading this section, all borrowers must sign and date the application.

#### SECTION X: INFORMATION AND GOVERNMENT MONITORING

• Complete Ethnicity and Race portion of this section in detail, at your option. If you do not want to furnish the information check the box "I do not wish to furnish this information".

#### CONTINUATION SHEET / RESIDENTIAL LOAN APPLICATION

- Use this section for additional information required to complete other sections of the application.
- All borrowers must sign and date the bottom of the form in ink



Rev. 09/11

#### WHAT DOES CENTURY SAVINGS AND LOAN ASSOCIATION DO WITH YOUR **FACTS** PERSONAL INFORMATION? Financial companies choose how they share your personal information. Federal law gives consumers the Why? right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do. What? The types of personal information we collect and share depend on the product or service you have with us. This information can include: ◆ Social Security number ♦ Payment history Credit history ◆ Income • Checking account information ◆ Account balances When you are no longer our customer, we continue to share your information as described in this notice. All financial companies need to share customers' personal information to run their everyday business. In How? the section below, we list the reasons financial companies can share their customers' personal information; the reasons Century Savings and Loan Association chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Century Savings and Loan Association share?	Can you limit this sharing?
For our everyday business purposes - such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes - to offer our products and services to you	No	We don't share
For joint marketing with other financial companies	No	We don't share
For our affiliates' everyday business purposes - information about your transactions and experiences	No	We don't share
For our affiliates' everyday business purposes - information about your creditworthiness	No	We don't share
For nonaffiliates to market to you	No	We don't share

Questions?

Call 719-846-2257 or go to www.centurysavings.com

Privacy Model Disclosure VMP® Bankers Systems™ Wolters Kluwer Financial Services © 2010 Doc #10020

Pa	O	е	2

What We Do	
How does Century Savings and Loan Association protect my personal information?	To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.  We also maintain other physical, electronic and procedural safeguards to protect this information and we limit access to them.
How does Century Savings and Loan Association collect my personal information?	We collect your personal information, for example, when you  ◆ Open an account  ◆ Deposit money  ◆ Apply for a loan  We also collect your personal information from others, such as credit bureaus, or other companies.
Why can't I limit all sharing?	Federal law gives you the right to limit only  ◆ sharing for affiliates' everyday business purposes - information about your creditworthiness  ◆ affiliates from using your information to market to you  ◆ sharing for nonaffiliates to market to you  State laws and individual companies may give you additional rights to limit sharing.
Definitions	
Affiliates	Companies related by common ownership or control. They can be financial and non-financial companies.  • Century Savings and Loan Association has no affiliates.
Nonaffiliates	Companies not related by common ownership or control. They can be financial and non-financial companies.  • Century Savings and Loan Association does not share with nonaffiliates so they can market to you.
Joint Marketing	A formal agreement between nonaffiliated financial companies that together market financial products or services to you.  • Century Savings and Loan Association doesn't jointly market.

Doc #10020

## **Borrower's Checklist**

PR	OPERTY INFORMATION:
	<ol> <li>Copy of original Offer to Purchase Agreement or escrow papers;</li> </ol>
	if construction loan, copy of plans and specifications.
	Legal Description from survey, deed or title work.
ВС	DRROWER INFORMATION:
	Copy of bankruptcy proceedings with status and explanation.
	Gift letter or explanation of source of funds for closing costs.
	or our letter or explanation of ecallog or lands let electing ecolor
INC	COME INFORMATION:
	2. Last two years' Federal tax returns and W-2 forms.
_	3. If self-employed, year-to-date Profit and Loss Statement prepared by your accountant and/or corporate/partnership tax returns.
	·
	<ul><li>4. Partnership Agreements.</li><li>5. Explanations of any other income, if any.</li></ul>
	6. Copies of documents and explanations of any money owed you.
_	o. Copies of documents and explanations of any money owed you.
ОТ	HER INFORMATION:
	1. Name and address of current landlord with rent receipts for the
	past year.
	2. Explanation letter for any late payments, judgments, liens,
_	bankruptcy or foreclosure.
	Closing Statement form sale of current property.
	Copies of last two months' bank statements.
	5. Due to the U.S. Patriot Act you may be asked for documentation
	concerning your identity.
	· 1 ·
	(Green Card).
	7. Copy of Valid Driver's License.
ч	8. A non-refundable check or money order in the amount of \$ 10.00 per borrower for the credit report.
	9. Homeowners and/or Commercial Insurance.
	10. Mortgage Statements.
	11. Quarterly Statements on Asset Verification.
	in Quarterly oldicinents on 7,000 verification.





#### CONSENT TO RECEIVE ELECTRONIC DISCLOSURES AND DOCUMENTS

To receive disclosures, appraisals and legal documents by electronic mail in connection to your real estate loan request, you must consent for Century Savings and Loan to provide this important information electronically.

To receive and retain information, disclosures and documents in electronic format, you will need a computer and printer; a communication link (usually through a traditional or cellular telephone service provider or a cable connection and a modem or other device for connecting your computer to the Internet); an internet service provider; a browser that supports 256-bit encryption; and an email address where notifications of disclosure and document availability can be sent in an electronic format. Disclosures and documents are intended to be viewed in a \*.PDF format and requires Adobe Reader or other compatible software for view. In order to keep copies for your records, you will need to have access to a printer or have the ability to download information.

Century Savings and Loan will use a secure electronic mail service to email all disclosures and documents that contain non-public personal information. You will receive a standard email that will direct you to a link for the secure e-mail service and you will be required to set up a user name and password to access this service. Please keep this user name and password in a secure environment as you will use the same user name and password for all future secure email communication between you and Century Savings and Loan.

You may request a written (non-electronic) copy of any disclosures/documents provided to you electronically by contacting the Mortgage Department of Century Savings an Loan either via mail: 233 E Main St or P.O. Box 91 Trinidad, CO 81082 (719)-846-2257. Once you consent to receive electronic disclosures/documents paper disclosures/documents will not be mailed to you.

At any time you may withdraw your consent to receive electronic disclosures and documents by providing a written request to withdraw to Century Savings and Loan at 233 E. Main St or P.O. Box 91 Trinidad, CO 81082

I/we hereby give my/our consent to receive electronic communication from Century Savings and Loan in connection with my/our real estate loan request.

Borrower's Email Add	ress:			
Co-Borrower's E-Mail	Address:			
BORROWER	DATE	CO-BORROWER	DATE	

### **Uniform Residential Loan Application**

This application is designed to be completed by the applicant(s) with the Lender's assistance. Applicants should complete this form as "Borrower" or "Co-Borrower", as applicable. Co-Borrower information must also be provided (and the appropriate box checked) when the income or assets of a person other than the Borrower (including the Borrower's spouse) will be used as a basis for loan qualification or the income or assets of the Borrower's spouse or other person who has community property rights pursuant to state law will not be used as a basis for loan qualification, but his or her liabilities must be considered because the spouse or other person has community property rights pursuant to applicable law and Borrower resides in a community property state, the security property is located in a community property state, or the Borrower is relying on other property located in a community property state as a basis for repayment of the loan. If this is an application for joint credit, Borrower and Co-Borrower each agree that we intend to apply for joint credit (sign below) Borrower I. TYPE OF MORTGAGE AND TERMS OF LOAN ٦va ☐Conventional Lender Case Number Mortgage Other (explain): Agency Case Number Applied for: □ FHA USDA/Rural Housing Service Amount Interest Rate No. of Months Amortization [ ☐ Fixed Rate Other (explain): ARM (type): GPM Type: \$ II. PROPERTY INFORMATION AND PURPOSE OF LOAN Subject Property Address (street, city, state, & ZIP) No. of Units Legal Description of Subject Property (attach description if necessary) Year Built Purpose of Loan: Purchase ☐ Construction Other (explain): Property will be: Primary Secondary ☐ Investment Construction-Permanent Refinance Residence Complete this line if construction or construction-permanent loan. Year Lot Acquired **Original Cost** Amount Existing Liens (a) Present Value of Lot (b) Cost of Improvements Total (a+b) Complete this line if this is a refinance loan. Year Acquired **Original Cost** Purpose of Refinance Describe Improvements \_\_\_ made \_\_\_ to be made Amount Existing Liens Cost \$ Title will be held in what Name(s) Manner in which Title will be held Estate will be held in: Fee Simple Leasehold Source of Down Payment, Settlement Charges and/or Subordinate Financing (explain) (show expiration date) **III. BORROWER INFORMATION** Borrower Co-Borrower Borrower's Name (include Jr. or Sr. if applicable) Co-Borrower's Name (include Jr. or Sr. if applicable) Social Security Number Home Phone (incl. area code) DOB (MM/DD/YYYY) Yrs. Schoo Social Security Number Home Phone (incl. area code) DOB (MM/DD/YYYY) Yrs. School Married Unmarried (include single, Dependents (not listed by Co-Borrower) Married [ Unmarried (include single Dependents (not listed by Borrower) divorced, widowed) divorced, widowed) ages no. ages ☐ Separated □ Separat<u>ed</u> Present Address (street, city, state, ZIP) Own Rent No. Yrs. Present Address (street, city, state, ZIP) Own Rent No. Yrs. Mailing Address, if different from Present Address Mailing Address, if different from Present Address If residing at present address for less than two years, complete the following: No. Yrs. No. Yrs. IV. EMPLOYMENT INFORMATION Co-Borrower Borrower Name & Address of Employer ☐ Self Employed Yrs. on this job Name & Address of Employer Self Employed Yrs. on this job Yrs. employed in Yrs. employed this line of in this line of work/profession work/profession Position/Title/Type of Business Business Phone (incl. area code) Position/Title/Type of Business Business Phone (incl. area code) If employed in current position for less than two years or if currently employed in more than one position, complete the following: Name & Address of Employer ☐ Self Employed Dates (from-to) Name & Address of Employer Self Employed Dates (from-to) Monthly Income Monthly Income Position/Title/Type of Business Position/Title/Type of Business Business Phone (incl. area code) Business Phone (incl. area code) Dates (from-to) Name & Address of Employer ☐ Self Employed Dates (from-to) Name & Address of Employer Self Employed Monthly Income Monthly Income Position/Title/Type of Business Business Phone (incl. area code) Position/Title/Type of Business Business Phone (incl. area code)

	V.	MONTHLY INCOME	AND	COMBINED HOUSI	NG EXPENSE INFORM	MATION	
Gross Monthly	<b>D</b>	0. 5		T. (.)	Combined Monthly		
Income  Base Empl. Income* \$	Borrower	Co-Borrowe	r	Total	Housing Expense Rent	Present	Proposed
Overtime 5		φ		φ	First Mortgage (P&I)	<b>\$</b>	\$
-							Ψ
Bonuses Commissions					Other Financing (P&I) Hazard Insurance		
Dividends/Interest					Real Estate Taxes		
Net Rental Income					Mortgage Insurance		
Other (before completing,					Homeowner Assn. Dues		
see the notice in "describe other income," below)					Other:		
Total \$		\$		\$	Total	\$	\$
* Self Employed Borrow	er(s) may be req	uired to provide additi	onal c	locumentation such as	tax returns and financial	statements.	
Described Other I					come need not be revea		
в/С		Borrower (B) or Co-Bo	orrowe	er (C) does not choose t	to have it considered for	repaying this loan.	Monthly Amount
B/C							Monthly Amount
							Φ
				ASSETS AND LIABIL			
This Statement and any a joined so that the Stateme section was completed ab	ent can be meani	ngfully and fairly preser	nted or	n a combined basis; othe		s and Schedules are requipleted about that spouse	uired. If the Co-Borrowe
ASSETS	1	Cash or Market	Liab	nilities and Pledged A	ssets. List the creditor's		<u> </u>
Description		Value	outs	tanding debts, including	automobile loans, revolvi	ng charge accounts, rea	al estate loans, alimony
Cash deposit toward purc	hase held by:	5			, etc. Use continuation shale of real estate owned or		
						Monthly Payment &	
				LIABILI		Months Left to Pay	Unpaid Balance
List checking and saving			Nan	ne and address of Compa	iny	\$ Payment/Months	\$
Name and address of Bar	nk, S&L, or Credit	Union					
			Acct	t. no.			
Acct. no.		5	Nan	ne and address of Compa	iny	\$ Payment/Months	\$
Name and address of Bar	nk, S&L, or Credit	Union					
			Acct	t. no.			
Acct. no.		B	Nan	ne and address of Compa	iny	\$ Payment/Months	\$
Name and address of Bar	nk, S&L, or Credit	Union	1	·	•		
			Acct.	no.			
Acct. no.		<u> </u>		ne and address of Compa	anv	\$ Payment/Months	\$
Name and address of Bar			Ivan	ie and address of Compa	шу	φ i aymentiwonths	Ψ
Nume and address of Bar	ik, oac, or ordar	Official					
	T.			t. no.			
Acct. no.		<u> </u>	Nan	ne and address of Compa	iny	\$ Payment/Months	\$
Stocks & Bonds (Compan & description)	y name/number	•					
			Acct	t. no.			
			Nan	ne and address of Compa	iny	\$ Payment/Months	\$
Life insurance net cash va	alue	5					
Face amount: \$							
Subtotal Liquid Assets	S	5					
Real estate owned (enter		5	Acct	t. no.			
from schedule of real esta	ite owned)		Nan	ne and address of Compa	iny	\$ Payment/Months	\$
Vested interest in retireme			1				
Net worth of business(es) (attach financial statement		5					
Automobiles owned (make	·	<b>B</b>	L				
	, ,		Acc	i. no.			
				iony/Child Support/Separa	ate Maintenance	\$	
Other Assets (itemize)	lo	<u> </u>	Pay	ments Owed to:			
Outer Assets (IREIIIZE)		v					
			Job-	Related Expense (child c	are, union dues, etc.)	\$	
			Tota	al Monthly Payments		\$	
			-	Worth		· 	
Т	otal Assets a.	5	(a m	worth ninus b)		Total Liabilities b.	\$

	<u> </u>			ASSETS A			S (cont.)					
Schedule of Real Estate Owned (If additional Property Address (enter S if sold, PS if pending s R if rental being held for income)		rties are Type o Propert	f	l, use contini Present rket Value	uation sheet Amoun Mortgages	nt of	Gross Rental Income	Mortgage Payments	Insurance, Maintenance, Taxes & Misc.	F	Net ental In	
			\$		\$		\$	\$	\$	\$		
			Ψ		Ψ		Ψ	Ψ	Ψ	Ψ		
									+	+		
										$\perp$		
		Totals	\$		\$		\$	\$	\$	\$		
List any additional names under which cre Alternate Name	dit has	previo	ısly be	en received	and indica		opriate creditor	name(s) and acco	unt number(s):	ner		
, itemate Hamo					Oroditor 140				7 toodant Hann			
a. Purchase Price	SACTI \$	ON		If you ans	wor "Vos" i	to any o		VIII. DECLARAT ough i, please use		rower	Co-Bo	rrower
b. Alterations, improvements, repairs	Ψ				ion sheet fo			rugii i, picuse use	Yes		Yes	No
c. Land (if acquired separately)				a. Are the	ere any outst	tanding	judgments again	st you?				
d. Refinance (incl. debts to be paid off)							ankrupt within the	,				
e. Estimated prepaid items					ou had prop ast 7 years?		eclosed upon or (	given title or deed ir	lieu thereof	Ш	Ш	Ш
f. Estimated closing costs g. PMI, MIP, Funding Fee				d. Are you	u a party to a	a lawsui	t?					
h. Discount (if Borrower will pay)				e. Have y	ou directly o	or indired	ctly been obligate	ed on any loan which	n resulted in			
i. Total costs (add items a through h)				(This wou	uld include such	h loans as	home mortgage loan	ns, SBA loans, home impr ns, any mortgage, finar				
j. Subordinate financing				bond, or	loan guarantee	e. If "Yes,"		ding date, name and add				
Borrower's closing costs paid by Seller     Other Credits (explain)								n any Federal debt r loan guarantee?	or any other			
i. Other Credits (explain)							ed in the preceding		_	_		_
				-	-		-	port, or separate ma	aintenance? L			
							yment borrowed? lorser on a note?			$\vdash$	lH	H
									<u>-</u>			
				1	u a U.S. citiz u a permane		ont alion?				lH	H
				1				your primary resi	dence?	$\Box$		
				· ·	complete que							_
m. Loan amount (exclude PMI, MIP, Funding Fee financed)				_				operty in the last thr ncipal residence (PF	=	ш		ш
n. PMI, MIP, Funding Fee financed				hom	ne (SH), or in	nvestme	ent property (IP)?	?				
o. Loan amount (add m & n)							o the home – sole intly with another	ely by yourself (S), j r person (O)?	ointly with			
p. Cash from / to Borrower (subtract j, k, I & o from i)												
	<u> </u>						AGREEMENT					
Each of the undersigned specifically represents to and acknowledges, that: (1) the information p	rovided	in this a	applicati	on is true a	nd correct a	as of the	e date set forth	opposite my signatu	re and that any i	ntention	al or n	egligent
misrepresentation of this information contained in misrepresentation that I have made on this appliance of the Sec. 1004 at sec. (2) the least requested	cation, a	nd/or in	criminal	penalties inc	cluding, but n	ot limite	d to, fine or impris	sonment or both unde	er the provisions of	Title 18	3, United	d States
Code, Sec. 1001, et seq.; (2) the loan requested property will not be used for any illegal or prohib property will be occupied as indicated in this approperty.	ited purp	ose or	use; (4)	all statement	ts made in th	is applic	ation are made fo	or the purpose of obta	aining a residential	mortga	ge loan	; (5) the
not the Loan is approved; (7) the Lender and its a obligated to amend and/or supplement the inform	agents, b	rokers, i	nsurers	, servicers, si	uccessors an	ıd assign	is may continuous	sly rely on the informa	tion contained in th	e appli	cation, a	and I am
the event that my payments on the Loan become such delinquency, report my name and account	e delinqu	ent, the	Lender,	its servicers	, successors	or assig	ıns may, in additio	on to any other rights	and remedies that	it may	have re	lating to
transferred with such notice as may be required express or implied, to me regarding the property	by law;	(10) nei	ther Len	ider nor its ag	gents, broker	rs, insure	ers, servicers, suc	ccessors or assigns h	as made any repr	esentat	ion or w	arranty,
signature," as those terms are defined in applica of my signature, shall be as effective, enforceable	ble fede	ral and/c	r state I	aws (excludir	ng audio and	video re	ecordings), or my	facsimile transmission	n of this application			
Acknowledgement: Each of the undersigned here	by ackn	owledge	s that ar	ny owner of th	he Loan, its s	servicers	, successors and	assigns, may verify o	r reverify any inforr			
application or obtain any information or data rel reporting agency.	ating to	the Loa			business pui	rpose in	rough any source	e, including a source	named in this app	lication	or a cc	insumer
Borrower's Signature X				Date		Co-Borre <b>X</b>	ower's Signature	!		Date		
							NITORING PU					
The following information is requested by the Fe fair housing and home mortgage disclosure laws.	You are	not req	uired to	furnish this in	nformation, bu	ut are en	couraged to do so	o. The law provides th	iat a lender may no	t discrir	ninate e	either on
the basis of this information, or on whether you designation. If you do not furnish ethnicity, race,	or sex, u	nder Fe	deral reg	gulations, this	lender is red	quired to	note the informat	tion on the basis of vi	sual observation ar	nd surna	ame if y	ou have
made this application in person. If you do not wis requirements to which the lender is subject under								ew the above materia	al to assure that the	) disclo	sures s	atisty all
BORROWER I do not wish to furnish				1 -4:				o not wish to furnish	_	1-4		
Ethnicity: Hispanic or Latino  Race: American Indian or		Not Hisp Asian		lack or	Rac	nicity: ce:		spanic or Latino nerican Indian or	Not Hispanio		ck or	
Alaska native Native Hawaiian or	□ v	Vhite	Α	frican Ameri	ican		_	aska native tive Hawaiian or	White	Afri	can Am	ıerican
Other Pacific Islander  Sex: Female		/ale			Sex	··		ner Pacific Islander male	Male			
To be Completed by Loan Originator:		iaic			1007	<u>.                                    </u>		maic	iviale			
This information was provided:  In a face-to-face interview				submitted by								
In a telephone interview  Loan Originator's Signature	By the	applica	nt and s	submitted via	a e-mail or th	ne Interr	net					
X		1.	ar 0 :	inat11 "	fior			Date	Dona Ni	oli :: e <sup>tt</sup>		
Loan Originator's Name (print or type)  Keith Waller			an Orig <b>1175</b> 7	inator Identi <b>74</b>	ner			Loan Originator's F	· ·	ciuding	area c	oae)
Loan Origination Company's Name		10	an Orio	ination Com	npany Identif	fier		(719) 846-22				
Century Savings and Loan Asso	ciatio		10798		. ,	ifier Loan Origination Company's Address  233 East Main Street, Trinidad, CO 8108				31082		

continuation sheet if you pre space to complete the tial Loan Application.  Tor Borrower or <b>C</b> for or or continuation sheet if you pre space to complete the tial Loan Application.  Co-Borrower:  Agency Case Number:  Lender Case Number:		Continuation Sheet/Resident	ial Loan Application
for Borrower or <b>C</b> for	this continuation sheet if you		Agency Case Number:
	B for Borrower or C for	Co-Borrower:	Lender Case Number:
	Borrower.		

I/We fully understand that it is a Federal crime punishable by fine or imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provisions of Title 18, United States Code, Section 1001, et seq.

Borrower's Signature:

Date

Co-Borrower's Signature:

Date

X

X